

New Zealand Certificate in Study and Career Preparation (Level 3)



Location Dunedin
Duration 17 weeks full-time; part-time options
Delivery Online and face-to-face teaching with work experience for some courses

Credits 60
Level 3
Start February and July
Apply Until start date

Domestic fee

- Work focus - \$3,413
- Study focus - \$3,475
- OR free for both through the Youth Guarantee Scheme for those between 16-19 (see below for more info)

International fee

- \$7,290

[Compulsory student levy >](#)
[StudyLink >](#)

Whatever your background, gain the skills you need to move into a higher level qualification in your chosen area.

This programme offers you the chance to improve your study skills and prepare for higher level learning or employment.

It includes either a general study context or a work context (which includes practical workshops and community volunteering opportunities).

All learners (from both contexts) will undertake the two compulsory courses first: Career and Study Skills, and Communication Skills.

Those choosing the general study context will then do the numerical skills and career practice courses. Those choosing the work context will do the work placement preparation and work placement action courses.

You will study in a highly supportive and encouraging learning environment. Class sizes are small and our teachers are very approachable.

Along with improving your reading, writing, presenting and computer skills, you will

also gain valuable employability skills such as CV and interview preparation, and how to write a cover letter.

We also offer this programme in the following contexts for those not wishing to undertake the general study or work contexts: [Beauty Therapy](#), [Health](#) and [Engineering](#).

Entry requirements

Youth Guarantee Scheme information

Courses and electives

Course descriptions

For more information

Student loans and allowances

Apply Now

International **+64 3 477 3014**
New Zealand **0800 762 786**
Email **info@op.ac.nz**

Dunedin Campus
Forth Street, Dunedin
Private Bag 1910
New Zealand 9054

Central Otago Campus
Corner Erris & Ray Streets
PO Box 16, Cromwell
New Zealand 9342

Auckland Campus
Level 2, 350 Queen Street
PO Box 5268, Auckland
New Zealand 1141