



This document is to be used as a guide for supervising occupational therapists when making offers for Otago Polytechnic student fieldwork placements. It is important to note that all criteria are desirable rather than essential. However, it is essential that any supervising therapist is a Registered Occupational Therapist with a current Annual Practising Certificate.

Please contact the fieldwork team if you have any concerns or questions.

### **Overall Therapist**

- Receiving regular supervision by qualified supervisor.
- Therapist has been working in this setting for minimum of 6 months.
- Therapist has sufficient time allocation for supervision/teaching.
- Therapist is on site four days per week (minimum 25 hours) or placement is shared between two therapists.

### **Setting**

- Clarity of Occupational Therapy role is evident in the setting.
- Fieldwork team informed of any issues that may affect student learning.
- Description of placement and student role completed and filed with fieldwork team at Otago Polytechnic.

### **Fieldwork One**

- Minimum of 12 months practice experience.
- Attended Fieldwork Educators Clinical Workshop.

### **Fieldwork Three**

- Minimum of 18 months practice experience.
- Attended Fieldwork Educators Clinical Workshop.
- Willing to and has time to communicate with student about learning opportunities prior to placement.

- Confident in using learning contracts as required.

#### **Fieldwork Four**

- Minimum of 2 years practice experience.
- Attended Fieldwork Educators Clinical Workshop.
- Supervisor values self-directed learning and is able to give student responsibility to manage own learning.
- Willing to and has time to communicate with student about learning opportunities prior to placement.
- Confident in using learning contracts as required.